

STUDENT AGREEMENT

Erasmus Mundus Joint Master Degree

International Master in Electric Vehicle Propulsion and Control: E-PiCo+

	<p>CENTRALE NANTES</p>
 <p>Kiel University Christian-Albrechts-Universität zu Kiel</p>	<p>CHRISTIAN-ALBRECHTS-UNIVERSITÄT ZU KIEL</p>
	<p>NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY POLITEHNICA BUCHAREST</p>
	<p>UNIVERSITÀ DEGLI STUDI DELL'AQUILA</p>
	<p>CENTRO DE INVESTIGACION Y DE ESTUDIOS AVANZADOS DEL INSTITUTO POLITÉCNICO NACIONAL</p>

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1. PURPOSE AND SCOPE OF THIS AGREEMENT

By signing this Student Agreement, the undersigned student formally acknowledges and accepts the terms and conditions governing participation in the International Master in Electric Vehicle Propulsion and Control (E-PiCo+). This Agreement establishes the rights and obligations of the student within the programme and the hosting institutions. The student agrees to comply with the rules and regulations set forth herein. Any inquiries regarding the interpretation or implementation of this Agreement shall be addressed to the E-PiCo+ Management Office at epico@ec-nantes.fr.

2. E-PICO+ PARTNERS

The following academic partner or associated institutions of the E-PiCo+ project are referred to as:

Academic Partners

- Ecole Centrale de Nantes (ECN), Nantes, France (Coordinator)
- Christian-Albrechts-Universität zu Kiel (CAU), Kiel, Germany
- National University of Science and Technology Politehnica Bucharest (U.N.S.T.P.B.) Bucharest, Romania
- Università degli Studi dell'Aquila (UAQ), L'Aquila, Italy
- Centro de Investigación y de Estudios Avanzados del Instituto Politécnico Nacional (CINVESTAV) Mexico City, Mexico

Academic Associate Partners

- ETS Montreal, Canada
- Wuhan University, China
- University of Lagos-Unilag, Nigeria
- McMaster University, Canada
- Universidade Federal de Minas Gerais, Brazil
- Indian Institute of Technology Delhi, India
- Instituto Tecnológico y de Estudios Superiores de Monterrey, Mexico

Industrials Associate Partners

- Ampère (Renault Group), France
- Airbus, France
- Blue Technology, Romania
- Bluhub S.r.l., Italy
- Jungheinrich AG, Germany
- Hella Romania S.R.L., Romania
- Hipert S.r.l., Italy
- Mercedes-Benz AG, Germany
- Modutram Mexico S.A.P.I. DE C.V., Mexico
- Nüwel GmbH, Germany
- NxP, Romania
- Omega Trust S.R.L., Romania
- Pure Power Control S.r.l., Italy
- Renault SAS, France
- Semikron Danfoss Elektronik GmbH & CO. KG, Germany

- Siemens Industry Software S.r.l., Romania
- Tekne S.r.l., Italy
- Thyssenkrupp Marine Systems GmbH, Germany

3. IDENTITY OF STUDENT

Family Name	
First Name(s)	
Nationality	
Date of birth (DD/MM/YYYY)	

4. GENERAL RULES OF THE PROJECT

- 4.1. The student is accepted as a full-time student of the Erasmus Mundus Master Course E-PiCo+, “International Master in Electric Vehicle Propulsion and Control” for the 2025-2027 academic years and mobilities as follows:
 - The 2025-2026 semester 1 will be spent in Centrale Nantes, France
 - The 2025-2026 semester 2 will be spent in Università degli Studi dell’Aquila, Italy
 - The 2026-2027 semester 3 will be spent in Christian-Albrechts-Universität zu Kiel, Germany
 - The 2026-2027 semester 4 will be spent in Christian-Albrechts-Universität zu Kiel, Germany
- 4.2. The language of instruction and examinations is English and local language, culture courses are part of the Master study programme.
- 4.3. The student is invited to join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>).

5. ENROLMENT

- 5.1. After being selected, the student, supported by the E-PiCo+ Management Office, will follow the registration procedure in each of the Partner Institutions involved in the student’s mobility path, according to their own rules and regulations.
- 5.2. A student who participates in the Programme is required to register and enroll as a student at the Parties where they are attending the Programme.
- 5.3. The student participating in the E-PiCo+ programme shall be subject to the rules and regulations of the institutions at which they are registered and shall abide by and be subject to the rules and regulations of the Programme and relevant national laws, in particular but not limited to those pertaining to

student visas. The student will be granted the same rights and privileges enjoyed by other students registered at the institution at which the student is registered.

6. PARTICIPATION COSTS

- 6.1. The participation costs include the registration fees, library and laboratory costs, insurance coverage.
- 6.2. The participation costs may vary depending on the student category, see E-PiCo+ website for more information. The participation costs applicable to the student will be detailed in their scholarship agreement in case they are selected as scholarship holders, or in their financial agreement in case they are selected as self-funded.
- 6.3. The self-funded students will pay their tuition fees to Centrale Nantes as coordinating institution. E-PiCo+ Management Office is responsible for communicating the tuition fee payment procedure to the students.
- 6.4. The self-funded students may be subject to local taxes or fees as part of their enrolment (i.e CVEC in France), in this case, they will be informed by their hosting institution.
- 6.5. Students must commit to the tuition fee payment calendar detailed in their signed Financial Agreement they received.
- 6.6. The students who participates in the programme is required to have sufficient funds for the entire duration of their studies, the Consortium is not responsible for financial support if it was not foreseen in the initial admission offer.

7. INSURANCE COVERAGE

- 7.1. Requirements for insurance cover (including for example, personal, accident, health related to accident, civil liability insurance), for each student enrolled in E-PiCo+, will follow the rules in force at the institution at which the student is enrolled.
- 7.2. E-PiCo+ Management Office will subscribe on behalf of the student to a travel and accident insurance after their acceptance in the programme.
- 7.3. The insurance provided by E-PiCo+ Management Office will comply with the conditions set out in the specifications of the Erasmus Mundus Joint Masters.
- 7.4. The student will receive their Certificate of Insurance before the start of their studies in Centrale Nantes.
- 7.5. The Certificate of Insurance is a proof of insurance stating the name of the insured person, the policy number, the period of coverage, the summary of the insurance cover, and the contact details.
- 7.6. In the event of an accident, the student is responsible for submitting their claim directly to the insurance provider, based on the information provided

on the Insurance website.

8. MILESTONES OF THE ACADEMIC CALENDAR

- 8.1. The student is enrolled for a 24 months period consisting of 4 semesters of study (120 ECTS), in accordance with ECTS (European Credit Transfer System). The intake will start in September 1st of the year 1 and will end in August 31st of the year 2.
- 8.2. At the start of every intake, the Welcome Days of Centrale Nantes are organised for all students, the students are expected to attend.
- 8.3. In February every year, E-PiCo+ Management Office organises the E-PiCo+ Winter School, mandatory for the students to attend. During this event, students must present the results of their Projects of Semester 1.
- 8.4. During the fourth semester of the E-PiCo+ Master Programme, the student carries out their Master thesis.

9. ORGANISATION OF MOBILITIES

- 9.1. The student is enrolled for a 24 months-period consisting of 3 semesters of study and 1 semester of Master Thesis/ Internship.
- 9.2. Each student must carry out 2 physical mobility periods in countries different from their country of residence.
- 9.3. A mobility period is considered as valid when the mobility is physical, leads to the award of at least 30 ECTS and takes place in a country different from the student's country of residence.
- 9.4. Partners have international relations offices, ready to offer the foreign students the necessary support. Through the student handbook, students will find information about the Institution structure and course catalogue, as well as useful details for a smooth adjustment to the local community. Further information and assistance are provided by E-PiCo+ Management Office.
- 9.5. The institutions will provide assistance in securing visas, the contact points and information sources are provided by E-PiCo+ Management Office.
- 9.6. Institutions have identified special attention services for students with special needs in order to facilitate their access to services and their integration into academic, social and cultural life. Further information and assistance are provided by E-PiCo+ Management Office.
- 9.7. The partner institutions will provide specific services to students with special needs. The student must specify their special needs and provide necessary medical certificates before the start of study. In that case, an additional annex will be added to this agreement detailing the duty of hosting institutions towards the student.

- 9.8. The receiving institution will guide incoming mobile participants in finding accommodation.
- 9.9. At the arrival at the host institution, the following information will be communicated to the student: academic calendar, structure of the programme, syllabus, expected academic outputs, services provided, regulations related to internships, assessment and marking criteria, progressing rules and Master thesis, online resources.
- 9.10. As soon as the student arrives at the host institution: they will sign the internal regulations document of the hosting institutions (provided by the hosting institutions).

10. CODE OF CONDUCT

- 10.1. Under the present agreement, the student commits:
 - 10.1.1 To respect the internal rules and charters of the hosting institutions (library, computer charter...)
 - 10.1.2 To contact their local coordinator and the programme coordinator via the E-PiCo+ Management Office (epico@ec-nantes.fr) in case of complaints regarding the E-PiCo+ programme to explain the situation. The reply will be provided by the local coordinator or the programme coordinator via the E-PiCo+ Management Office. All the students' complaints will be discussed during the management meeting of the consortium.
 - 10.1.3 To inform the local coordinator and the E-PiCo+ coordinator by a formal letter in case of drop-out after the beginning of the programme.
- 10.2. Cases of Fraud: any cheating or attempted cheating by the student, established and proven, during or after an examination or test, will lead to disciplinary sanctions. For cases of fraud the regulations of the respective Institution apply where the fraud occurred. Recognised cases of fraud are:
 - 10.2.1 Using or having access to illegal aids during the relevant examination or test,
 - 10.2.2 Unauthorised use of not permissible aids,
 - 10.2.3 Presenting someone else's work as one's one; plagiarism, including missing source references and/or clear marking of citations,
 - 10.2.4 Presenting one's own previous work without reference; self plagiarism,
 - 10.2.5 Unauthorized cooperation between candidates or groups,
 - 10.2.6 Wrongfully obtaining access to assessment,
 - 10.2.7 Otherwise acting in a way that could provide wrongful advantages in connection with assessment or compulsory activities.
- 10.3. In case of established and proven case of fraud, the following disciplinary reactions may be decided:

- 10.3.1 Annulment of the applicable examination or test or recognition of a course,
- 10.3.2 The Institution where the student is registered will decide the solution to take for these cases.

11. EXAMINATIONS, AWARDS AND APPEAL

- 11.1. To test knowledge and understanding of material presented in the lectures and associated practical's, the student will be assessed via a combination of written examinations, oral presentations, essays, poster presentations, laboratory experiment write-ups, and/or fieldwork reports. Summative assessment contributes to marks and usually involves a combination of written examinations (at the end of the study module) and coursework (which includes essays, project reports, and computing practical's, etc.). Assessment of knowledge and understanding is undertaken primarily via these summative assessment methods; in addition, the student will receive feedback on all formally assessed work.
- 11.2. Assessment of the skills will be achieved through a combination of written and oral examinations, essays, computer and laboratory exercises, oral presentations, fieldwork reports, short coursework assignments, poster presentations, and a research project report, according to the respective syllabus provided in the E-PiCo+ website. Additional support can be provided for those students with specific needs.
- 11.3. To receive the Award, students have to acquire 120 ECTS as set out in clause 8.1. Examinations are run according to the regulations in force at the relevant institution.
- 11.4. The master thesis is judged following the procedure agreed by the local coordinator of the institution where the student presents the thesis. In addition, the thesis has to be written up and defended in front of a Jury, consisting of representatives nominated by each local coordinator, according to their respective regulations, and also an external reviewer, who will participate in the assessment processes either "in situ" or "virtually" (using some kind of online communication software).
- 11.5. The following applies to progress from one semester to the next semester:
 - 11.5.1 The student must achieve the pass mark for all modules forming part of that semester as determined by the progression regulations (or equivalent regulations) of the institution concerned. This includes fully accredited exemptions of work or prior learning which the student completed outside of the Programme as being equivalent to part of the Programme it offers, in accordance with its regulations.
 - 11.5.2 Examinations passed and credits earned at one institution will be fully recognised by the other institutions in accordance with their recognition rules.

- 11.5.3 In case of non-validation of one module of semester 1 to 3, the Consortium will decide if the student is allowed to pass to the next semester by validating the corresponding module or equivalent in the same institution or in the next hosting institution.
 - 11.5.4 By offering a partly uniform programme, Semester 3 and Semester 4 can build on specific knowledge regardless of the students' place of study during Semester 2.
- 11.6. To progress from the first year to the second year and to the thesis, a student:
- 11.6.1 Must achieve the pass mark for all modules within the semester as determined by the progression regulations (or equivalent regulations) of the relevant party.
 - 11.6.2 In case of non-validation of one or more modules, the Consortium will decide whether the student continues in the E-PiCo+ Master programme or not, according to local rules. If allowed, the student will be required to validate the corresponding modules or equivalent (compensating) in the new HEI.
 - 11.6.3 In case of non-validation of 2 or more modules the Consortium will decide whether the student continues in the E-PiCo+ Master programme or not, or in the Master's local track of the partners. Local admission term will be applied.
 - 11.6.4 Every student will have to submit a final draft of the Thesis to be assessed by the Consortium where thesis drafts are pre-assessed in order to be submitted for final evaluation.
 - 11.6.5 Every student will have to submit a final draft of the thesis to be assessed by the local coordinator where thesis drafts are pre-assessed in order to be submitted for final evaluation.
- 11.7. Appeals by a student against decisions of an Examination Board will be considered according to the institution's procedures applying where the decision, which is being appealed, was originally taken.
- 11.8. Re-take exams: students may have the possibility of re-taking exams in cases where progression requirements have not been met. The conditions and dates of re-takes exams will be established by the existing internal rules and requirements at institutional level.
- 11.9. Students who are eligible to progress to the next semester shall not be allowed to repeat any module for which credit has been awarded in order to improve their performance.
- 11.10. For each additional semester (more than 4), the Consortium may allow the student to continue in E-PiCo+ programme. The student might need to pay the local registration fees to the hosting institutions they attended in the first two years, according to the local regulation. For information in ECN, the fees are €4,500.
- 11.11. In case the student does not complete their master's thesis / internship work within the two-year period, enrolment in additional periods must be approved by the JMB, and if applicable, students must pay the enrolment

fees to the hosting institutions they attended in the first two years, according to the local regulation.

12. FOURTH SEMESTER

- 12.1. A principal supervisor(s) from the hosting HEI institution of the Semester 3 will be appointed for each candidate who will be responsible for ensuring that studies are carried out in line with the institution's good practice guidelines. A second, and or third co-supervisor from the first year HEI institution will also be appointed. The defence will be fixed in accordance between supervisors from the two or three HEIs institutions. All the hosting institutions of the student must receive the Master Thesis Report.
- 12.2. In case of student mobility in the 4th semester to one of the four other partners institution, a principal supervisor(s) from the hosting institution of the Semester 4 will be appointed to the student who will be responsible for ensuring that studies are carried out in line with the institution's good practice guidelines. A second, and or third co-supervisor from the first year HEI institution will also be appointed. The defence will be fixed in accordance between supervisors from the two or three HEIs institutions. All the hosting institutions of the student must receive the Master Thesis Report.
- 12.3. In case of student mobility in the 4th semester to an institution not among the parties, a principal supervisor(s) from the hosting institution of the 3th Semester will be appointed to the student who will be responsible for ensuring that studies are carried out in line with the institution's good practice guidelines. A second, and or third co-supervisor from the first year HEI institution will also be appointed. The defence will be fixed in accordance between supervisors from the two or three HEIs institutions. All the hosting institutions of the student must receive the Master Thesis Report.
- 12.4. Assessment of the student thesis shall be undertaken by a thesis Jury convened for this purpose by the local coordinator where the thesis has been carried out in accordance with the consortium.
- 12.5. The student sends their final thesis to the E-PiCo+ Management Office after their defence. If the thesis is confidential, they must submit a confidentiality letter from the company along with an abstract of the thesis.

13. DEGREES AWARDED

- 13.1. The student having successfully completed the E-PiCo+ programme will be entitled to receive a combination of joint and/or national degree according to the mobility scheme of the student.

Name of the institution	Type of degree awarded for this Master Course	Title in local language	Title in English
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Centrale Nantes, France	Joint degree	Master in Electric Vehicle Propulsion and Control	Master in Electric Vehicle Propulsion and Control
Christian-Albrechts- Universität zu Kiel, Germany	Joint degree	Master in Electric Vehicle Propulsion and Control	Master in Electric Vehicle Propulsion and Control
Università degli Studi dell'Aquila, Italy	Joint degree + National degree	Master in Electric Vehicle Propulsion and Control Laurea Magistrale in Ingegneria dei Sistemi di Controllo e dell'Automazione	Master in Electric Vehicle Propulsion and Control Master in Control Systems and Automation Engineering
Centro de Investigación y de Estudios Avanzados del Instituto Politécnico Nacional, Mexico	National degree Double degree	Maestro en Ciencias en la especialidad de Ingeniería Eléctrica	Master in Electric Engineering
National University of Science and Technology Politehnica Bucharest, Romania	Joint degree	Propulsie și Control pentru Vehicule Electrice	Master in Electric Vehicle Propulsion and Control

Table 1: Degrees delivered by the institutions

13.2. The student having successfully completed the E-PiCo+ programme will receive a diploma supplement describing the nature, level, context, content and status of the studies that were pursued and successfully completed by the student.

13.3. The student gives authorization to E-PiCo+ Management Office to collect their transcripts on behalf of the student in order to send them to the partners.

14. RULES APPLICABLE TO EM SCHOLARSHIP HOLDERS

14.1. If the student is holder of an Erasmus Mundus grant, the amount, the tuition fees, and the payment procedure are given in the scholarship certificate. The scholarship will be paid every two months by bank transfer to the account number (based in a country member of the euro zone) provided by the student.

14.2. The payment of the scholarship is subject to the compliance with the rules of the Erasmus+ Programme by the student and the monthly signature of the attendance list.

14.3. Academic mobility: The study period must take place in at least two of the

Programme Countries represented in the consortium (i.e. at least two mobility periods for all students, different from the country of residence of the student).

14.4. The student is not allowed to receive any other scholarship or grant financed by the European Commission under other Community Programmes.

14.4.1 The student candidate/scholarship holder declares to not have already benefited from a previous EM scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship.

14.4.2 The student candidate/scholarship holder commits to not benefit from another EU funded scholarship scheme to follow the same EMJM course for the entire period of the course.

14.4.3 The financial support shall be repaid by the scholarship holder to the E-PiCo+ Coordinating Institution in case of fraud or false declaration.

14.4.4 The scholarship can be put on hold if the student has to temporarily leave E-PiCo+ course following duly justified and well documented reasons. Such cases relate to medical reasons and/or serious family reasons (e.g need to temporarily take care of a close family member or hospitalisation/death of a family member). In such case the scholarship payment will be interrupted until the student is again physically present at the host institution and can actively continue pursuing the course activities.

14.5. In such an event mentioned in section 9:

14.5.1 The scholarship will be stopped when the leave is confirmed by the student, the local coordinator and the coordinator.

14.5.2 If applicable, the student must repay the E-PiCo+ Coordinating Institution the excess funding from the grant allocated to them, covering the period following the date of drop- out.

15. STUDENT RESPONSIBILITIES

15.1. Under the present agreement, the student commits:

15.1.1 To behave according to and comply with EU Values¹ starting from their admission until their graduation from the programme.

15.1.2 To sign on a monthly basis and by the deadline communicated the attendance sheet prepared by their hosting institution.

15.1.3 To respect the internal regulations and charters of the hosting institutions (academic regulations, library, IT, anti-plagiarism...),

¹ https://european-union.europa.eu/principles-countries-history/principles-and-values/aims-and-values_en

- 15.1.4 To be ready, starting their admission in the programme and during the entire duration of their enrolment, to provide hard copy documents deemed relevant and necessary by their hosting institution and/or E-PiCo+ Management Office (previous transcripts, degree, etc.),
 - 15.1.5 To check on a regular basis their emails (personal one used during the application and hosting institutions ones) to maintain constant communication with E-PiCo+ Management Office, their hosting institutions and their supervisors.
 - 15.1.6 To inform the Consortium and their Local Coordinator as soon as possible of any events of circumstances likely to affect the Student Agreement.
 - 15.1.7 To participate to programme surveys/evaluations conducted by E-PiCo+ Management Office.
 - 15.1.8 To attend special lectures and seminars taught by “scholars” or invited professors in the framework of E-PiCo+, even if they do not lead to the award of ECTS.
 - 15.1.9 To inform the local coordinator and the E-PiCo+ programme coordinator in the event of a drop-out after the beginning of the programme. The student shall send by email a formal letter explaining the reason of the drop-out. The student will receive in return an official letter from the E-PiCo+ Coordinator to confirm their withdrawal. Once confirmed, a withdrawal cannot be cancelled and the student will not be authorized to join the same intake. The student is however allowed to re-apply (with no guarantee of being accepted again) over a further intake.
 - 15.1.10 To inform E-PiCo+ Management Office at the signature of the present agreement if they have any special needs related to long-term physical, mental, intellectual or sensory impairments so that adjustments can be made at their hosting institutions to facilitate their mobility.
- 15.2. In cases of misconduct and violations of the student’s responsibilities listed above may lead E-PiCo+ Consortium to decide, after hearing the student, to terminate their enrolment in E-PiCo+, and if applicable, their Erasmus Mundus scholarship.

16. ADDITIONAL INFORMATION

- 16.1. Without prejudice to the general consequences laid down in national law applicable in the present agreement, the Institution reserves the right to cease the effects of the present agreement, without recourse to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the French courts are designated as the only competent authorities to resolve any legal dispute between the Institution and the Student emerging from the agreement. The present agreement will be governed by French Law.
- 16.2. In case of any change to the present student agreement and upon mutual

agreement between the student and the coordinating institution an *addendum* shall be issued to the present student agreement.

17. DATA PROTECTION

17.1. The data of the student may be used by EACEA (European Education and Culture Executive Agency) for the purposes of evaluating the programmes, efficiently manage the projects, and producing statistics. Data could be made available to the EACEA, the European Commission, the European External Action Service staff, as well as to other stakeholders of the Erasmus+ programme, such as Erasmus+ National Agencies, National Erasmus+ Offices and the Erasmus Mundus Student and Alumni Association.

18. DURATION OF THE AGREEMENT

18.1. The Agreement is valid from academic year indicated in the front page and remains valid until the end of the normal duration of the E-PiCo+ programme (24 months until September Year 2).

The signatories declare that they have read and accept the conditions laid down in the present agreement.

First Signatory

Prof. Malek GHANES
Coordinator of E-PiCo+

Signature:

In Nantes,

Second Signatory

Name of the student (First Name + FAMILY NAME):

Signature:

Place and Date (dd/mm/yyyy):